

Policy & Procedure Manual

**EMERGENCY FIRST AID AND BASIC
LIFE SUPPORT - AD-I-5**

POLICY:

Any client suffering a life threatening emergency shall promptly receive emergency first aid.

PURPOSE:

To ensure immediate notification of Emergency Medical Services (E.M.S.) in the case of any life threatening emergency of airway, breathing and/or circulation.

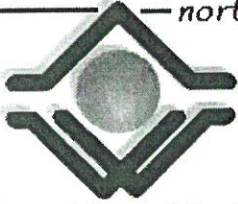
To provide emergency first aid including basic life support until more qualified assistance arrives.

To ensure appropriate notification and follow-up in all incidents of life threatening emergencies of airway, breathing and/or circulation.

PROCEDURE:

1. Staff training shall be provided in basic life support. Staff have a responsibility to maintain current Emergency First Aid Certification if they are the designated First Aider for their workplace.
2. Emergency First Aid will be offered by the designated First Aiders at the worksite as required and as directed in the Canadian Red Cross Vital Link manual. A copy of which will be available in each worksite.
3. Any incident requiring basic life support shall be reported and documented as directed in the Incident Reporting and Follow-Up policy and procedure.

OPTIONS
northwest



Personal Support Services

POLICY: AD-I-5
DEPARTMENT: Administration
CATEGORY: General
EFFECTIVE DATE: April 2004
SUPERSEDES VERSION DATED: December 1995
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NOTE: The Red Cross Basic Life Support CPR/AED Skills card and the Red Cross 'Vital Link' manual should be readily available in each work area.

RECOMMENDED BY: Director Client Services

APPENDICES: None

OPERATIONAL ACCOUNTABILITY: Administration, Finance, Human Resources, Client Services Administration, Client Services, Community Resource Team

ORIGINAL POLICY DATE: December 1995

AUTHORIZED BY: Executive Director

SIGNATURE: