



MEMORANDUM

To: All Employees of OPTIONS NORTHWEST

Cc: UNIFOR 229

From: Anna-Marie Eckensweiler and Tony DeAgazio, on behalf of the Pandemic Team

Date: March 18, 2021(#9)

Re: Outbreak information; Syndicate Ave. site

Please place in the COVID-19 binders

Good day

On behalf of the Pandemic team, we want to bring some information to your attention. We have just learned that an employee has tested positive for COVID-19 who has worked at our Syndicate site. As soon as we learned there was possible exposure from outside of our workplace, we put the employee off and put the home into minimal staffing.

As you know, we have kept our organization locked down for a big part of the pandemic and visits etc. have been on hold for some time. At this time, we are working very closely with Public health to determine next steps. If you are affected in any way, you will be contacted directly for further information. No one is showing symptoms in this home at this point in time.

The home will remain in isolation until we are cleared by Public health and we are just awaiting confirmation as to the timeframe that may have put others at risk. We believe it to be the weekend of March 12th but still awaiting a definitive response on this.

The employees and the people we support are our primary concern always. We continue to message and remind you frequently to wear your PPE including mask and eye protection at all times. Hand sanitizing and washing and cough etiquette etc. have been and remain crucial for mitigation.

We will continue to support everyone in this situation, and we ask for your continued diligence as we work through this. Thank you for your continued efforts. If you haven't been vaccinated yet, we strongly encourage you to consider doing so.

If you have any questions or concerns, please reach out to your supervisor or another member of the Pandemic or management teams.

Stay safe everyone.