



MEMORANDUM

To: All Employees of OPTIONS NORTHWEST

From: Anna-Marie Eckensweiler and Tony DeAgazio, on behalf of the Pandemic Team

Date: March 18, 2021(#11)

Re: Vaccine update for people supported
Please place in the COVID-19 binders.

Good afternoon

We just got confirmation today that people supported by OPTIONS NORTHWEST are going to get vaccinated for COVID-19 on **Friday March 26,2021**. We are very excited about this news as we have advocated for a number of months for the individuals we support and for our employees.

We are hosting the clinic at the West Thunder Community Centre and EMS will be administering the vaccines. There are certain protocols that need to be followed with the administering of the Pfizer vaccine including how it is transported and the drawing up of vaccines to ensure no wastage. For this reason, EMS could not attend at each of our locations to complete the process, so we have been working with Public health and EMS to provide a site for successful administration of the vaccine for the people we support.

Supervisors have all of the information for Friday, so this memo is not to go into a lot of detail other than we wanted to share this exciting news for our organization.

Special thanks to the Pandemic Team who is working behind the scenes to ensure everything is in place on Friday for the clinic, to the supervisors and management team making the arrangements for transportation etc., our administration employees who are working on collecting the data needed prior to the clinic, the Community Resource Team and to all of you for your assistance to make Friday a day we will all remember. **VACCINE day** to fight this virus that has stolen so much from all of us this past year!!

Thank you for your continued great work and we look forward to this being a start to finally seeing some light at the end of that dark tunnel called COVID-19.