



MEMORANDUM

To: All Employees of OPTIONS NORTHWEST

Cc: UNIFOR 229

From: Tony DeAgazio, on behalf of the Pandemic Team

Date: June 22, 2021 (#22)

Re: COVID-19 update

Please place in the COVID-19 binders

Good morning!

I wanted to advise you of important updates:

- Infectious Disease Emergency Leave; and
- Travel Guidance.

Infectious Disease Emergency Leave:

- Effective April 19, 2021, Part-time and Casual employees are eligible to days of paid infectious disease emergency leave under the Employment Standards Act.
- Part-time and Casual employees may take up to 3 paid days off for reasons related to COVID-19, including:
 - going for a COVID-19 test
 - staying home awaiting the results of a COVID-19 test
 - being sick with COVID-19
 - getting individual medical treatment for mental health reasons related to COVID-19
 - going to get vaccinated
 - experiencing a side effect from a COVID-19 vaccination
 - having been advised to self-isolate due to COVID-19 related reasons (e.g., sick with COVID-19 or have symptoms of COVID-19; or self-isolating due to COVID-19 on the advice of a medical practitioner or other specified authority)
- The employee's immediate supervisor will review and approve eligibility for paid leave (up to 3 days).

Travel Guidance (effective June 22, 2021):

As the province reopens and summer arrives, OPTIONS recognizes that people will want to travel.

Please be mindful that COVID-19 is still with us and that different areas of the province and the country can have different levels of the virus.

Please note the following:

- Ontario's Chief Medical Officer of Health **strongly advises** that individuals and families only travel out of province if it is essential.
- When travelling **outside** Ontario, you **must self-isolate for 14 days** when returning to Ontario.
- When travelling **within** Ontario, you **must self-monitor for 14 days** when returning to Thunder Bay.

As always, please do not hesitate to reach out to your supervisor or any member of the Pandemic Team if you require support or have questions.

Stay well, stay safe!

Tony DeAgazio