

Policy & Procedure Manual

STATEMENTS TO THE PRESS – HR-III-12

POLICY:

The Executive Director, or his/her designate, is responsible for all statements to the press or other media. Employees are not to make any statements of information regarding OPTIONS' operations or information about people supported unless authorized to do so.

RECOMMENDED BY: Director, Human Resources

APPENDICES: 0

OPERATIONAL ACCOUNTABILITY: Administration, Finance, Human Resources, Community Services (all)

ORIGINAL POLICY DATE: April 1993

AUTHORIZED BY: Executive Director

SIGNATURE:

A handwritten signature in black ink, appearing to be 'D. P. S.', is written over a horizontal line.