
VOLUNTEERS AND STUDENTS – HEALTH SCREENING - HR-VII-9

POLICY:

Volunteers and students working at OPTIONS NORTHWEST must have health screening completed at the commencement of service.

PURPOSE:

To ensure protection of the volunteers/students, people supported and employees.

PROCEDURE:

1. The Coordinator, Health and Safety, will set up a health screening appointment for all volunteers/students accepted at OPTIONS NORTHWEST. (See Appendix A – Volunteer & Student Health Assessment).
2. Volunteers/students who have not had a Tuberculin Skin Test in the preceding 12 months prior to placement at OPTIONS, are required to obtain a Tuberculin Skin Test and present the results to the Coordinator, Health and Safety.
3. Volunteers/students with a positive Tuberculin Skin Test will be required to have a chest x-ray, and provide the Coordinator Health and Safety with a note from their physician indicating no active tuberculosis is present.
4. Students who have had skin tests/chest x-rays done as a condition of entering into their respective programs will not be required to have further testing providing:
 - a. the agency referring the student notifies the Coordinator Health & Safety in writing that these requirements have been met, or,
 - b. the student shows proof of test.

RECOMMENDED BY: Director, Human Resources

APPENDICES: 1

OPERATIONAL ACCOUNTABILITY: Administration, Human Resources

ORIGINAL POLICY DATE: January 1994

AUTHORIZED BY: Executive Director

SIGNATURE:



OPTIONS NORTHWEST
STUDENT/VOLUNTEER HEALTH ASSESSMENT

NAME: _____		HEALTH CARD#: _____			
DATE OF BIRTH: _____					
ADDRESS: _____		PHONE#: _____			
NEXT OF KIN OR EMERGENCY CONTACT NAME: _____		PHONE #: _____			
HEALTH PRACTITIONER: _____ PHONE#: _____					
HEALTH STATUS RELATED TO STUDENT/VOLUNTEER WORK:					
PRESENT: _____ _____ _____					
MANTOUX STATUS: DATE: _____		RESULT: NEGATIVE	<input type="checkbox"/>	POSITIVE	<input type="checkbox"/>
IF MANTOUX STATUS IS POSITIVE: CHEST X-RAY DATE: _____		RESULT: _____			

DATE FORM COMPLETED: _____

STUDENT /VOLUNTEER SIGNATURE

COORDINATOR, HEALTH & SAFETY